



GOVERNMENT OF PAKISTAN
Cabinet Secretariat
ESTABLISHMENT DIVISION

SITUATIONS VACANT

Establishment Division (Main) Islamabad invites applications from candidates fulfilling the required criteria to fill up following vacant posts.

S#	Name of Post	No. of Post	Educational Qualification	Regional Quota	Age Limit
1-	Driver (Grade-04)	02	i. Primary pass ii. Having Valid Driving License and well versant from Traffic Rules.	Merit 1 Sindh (U) 1	25 to 30 Years
2-	Naib Qasid (Grade-01)	20	Primary Pass	Local Basis	18-25 Years
3-	Mali (Grade-01)	01	Primary Pass	Local Basis	18-25 Years
4-	Farash (Grade-01)	07	Primary Pass	Local Basis	18-25 Years

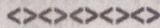
Terms and Conditions

1. Those already in Govt Service or working in Autonomous Bodies, Corporations etc. may apply through proper channel. Incomplete applications and advanced copies will not be considered.
2. Retired army personnel may also apply.
3. Only shortlisted candidates' names will be included in balloting.
4. For the post of Staff Car Driver applicants will have to pass skill test before balloting as per recruitment policy.
5. No TA/DA will be admissible for test/interview.
6. Name of the post should be written on the top right corner of the envelope.
7. Five years general age relaxation in upper age limit will be given as per Rules 1993 of Civil Service appointments.
8. For ex-servicemen 15 years age relaxation or the number of years actually served in armed forces (whichever is less) will be given.
9. Candidates may apply on prescribed application form available at our website i.e. www.establishment.govt.pk.
10. Number of posts can be increased / decreased as per requirement.
11. Application form without supporting documents should reach the undersigned within **15 days** of publication of this advertisement.

Muhammad Nadeem Mujahid
Section Officer (Administration-II)
Room No 1115-J

Establishment Division, Cabinet Secretariat, Islamabad

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
ESTABLISHMENT DIVISION



APPLICATION FORM



Photo

Name of Post & BPS applied for: _____

1. Name _____
(Write in capital letters)

2. Father's Name: _____

3. Date of Birth

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4. CNIC No:

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5. Domicile: _____

6. Postal Address (for communication): _____

7. Educational Qualification:

Qualification	Passing Year	School/Board	Marks

8. Experience:

Organization/Department	Designation	Grade	Govt/ Semi Govt/ Private	Starting Date	Ending Date Total Years

9. Contact Numbers(s) Office _____ Res. _____ Mobile. _____

Declaration : I certify that the statement made by me in this application are true, complete and correct to the best of my knowledge and belief. I have informed my Head of Office/Department in writing that I am applying for this position (for candidates already in service).

Date: _____

Signature of Applicant _____